



SCOREKEEPING TIPS AND REMINDERS

USAVolleyball

1. **ALL CAPITAL LETTERS** throughout the scoresheet.
2. **ALL** information prior to the first serve and after the last point should be in **PEN**.
3. In the **OFFICIALS** section, **LAST NAME, FIRST NAME**.
4. Tournament **Date** should be **SIX** characters, *mm/dd/yy* (example: 09/18/05).
5. All **TIMES** should be in **INTERNATIONAL TIME** (ex: 9am=0900, 2:15pm=1415).
6. After the coin toss, place an “**X**” in **three** places: (can be done for both sets)
 1. through the encircled **(S)** of the serving team
 2. through the encircled **(R)** of the receiving team
 3. in **SERVICE ROUNDS** box 1 for the Position I player of **Receiving** team
7. You may use **PENCIL** from the first serve until final point is recorded.
8. Make a small **CHECKMARK** over the number in the **Service Rounds** box for each player’s **FIRST SERVE** (if legal serve).

Exceptions:

1. wrong server
 2. set point awarded to receiving team on loss of rally
 3. In a deciding set, at the change of courts,
 - a. when team on left serves for point 8, use a **checkmark** on far left and “**x**” on far right for that server; no exit score recorded in far left box, final exit score is recorded in far right box.
 - b. when the team on the right earns point 8, or the team on the left earns point 8 on a loss of rally, use an “**x**” instead of a checkmark and repeat the last exit score from the previous server.
9. **THREE** actions on **SUBSTITUTION**:
1. Slash the player #, replace with sub player #
 2. Write the **Score at Change** (sub team score first)
 3. Slash the team sub

10. **After** the **LAST POINT** is recorded (begin using pen):

1. Record **END** time **INTERNATIONAL TIME**
2. Circle **BOTH** final **EXIT SCORES** (Service Rounds section ONLY)
3. Record team names and scores of set in **RESULTS** section
4. Hourglass unused points in the Points column (both teams) →
5. Check scoresheet for errors and proper count of substitutions
6. **SIGN** scoresheet **AFTER** all information has been **VERIFIED**
7. Obtain Captain/Coach signatures, then offer to 1st referee for **SIGNATURE**

QUICK REFERENCE FOR PEN/PENCIL USAGE

PEN

(prior to first serve)

- heading
- **OFFICIALS** section
- team names
- 3 “Xs” for ~~(S)~~, ~~(R)~~ and
- lineups
- set **START** time

PENCIL

(everything during set play)

- “checkmark” for first serve
- slashes in Points column
- exit scores
- **Substitutions and Time Outs**
- **Sanctions**

PEN

(after last point recorded)

- set **END** time
- circle final exit scores
- **RESULTS** section
- hourglasses in Points column
- signature